

AUSTIN MENTAL HEALTH COMMUNITY
BOARD OF DIRECTORS

BOARD MEETING MINUTES
Saturday, July 11, 2026

Members Present:	Jennipha “Jae” Ricks	Simone Pollard
	Donna Waggoner	Ru’ Johnson
	Berlina Washington	Clement Wigger
	Donald Seamster	
Ex. Dir. Present:	Shannon Carr	
Guest/s:	Monica Reyes	

Called to Order: By Simone at 3:00pm

I. INTRODUCTIONS

Introductions took place for Board Members, Executive Director, and guests. Executive session took place from 2:00pm-2:45pm prior to the start of this Board meeting.

II. Approval of Last Board Meeting

Board Meeting minutes from Friday, April 17, 2026 was reviewed. Don motioned to approve the minutes as presented and Clem 2nd. All were in favor and motion carried.

III. Old Business-

- a. Community First! Village Partnership:** Shannon explained who CFV are and what they do for the community and what our presence has been within their community regarding peer support. Our presence has been there on Wednesday’s from 9am-3pm and we also provide options for our PMOT Team. We will be expanding hours to Mondays, Wednesdays, and Fridays soon and will have an office space there at no cost. Office space is small and not big enough for us to have as a brick and mortar for relocating. The office space is a satellite office only. Board members are able to schedule a visit and possibly have our Board meeting there.
- b. State Audit:** Shannon stated that since April, Integral Care has been auditing our financials and practices to determine best practices moving forward. Our CPA, Tehea Harding, has been involved so that reporting is submitted correctly. HHSC will be visiting our office soon for their review.
- c. Board Policy and Procedures Review:** TABLED
- d. Review/Approve AMHC Vision Statement:** Shannon

reviewed the TAG LINE and Mission Statement and then started the discussion regarding the Vision Statement. After discussion, Donna motioned to approve **OPTION 5: A stronger community built on recovery, empowerment, and hope**. Clem 2nd the motion. All were in favor.

- e. **Strategic Plan Committee Report:** Jae stated that the goal of each committee was to take an initiative to help push us forward in going into our official strategic planning year and Jae supported them through the process. **ATTACHMENT A** shows each committee update.

IV. New Business

- a. **Auto Insurance Policy:** This was TABLED because we will have a meeting with our Insurance agent to review the into Insurance Policy to include Auto Insurance.
- b. **Approve FY 2026-2027 Annual Budget:** After review of the budget in the Executive Session, Don motioned to approve FY 2026-2027 Budget and Clem 2nd. All were in favor.

V. OTHER

- a. Next board meeting is our Annual Board Meeting which will be on October 3rd.

Adjourned: Jennipha moved to adjourn the meeting at 4:17pm.

ATTACHMENT A
Strategic Planning Committee Reports

Name of Committee	Report given by	Status
Social Events	Don Seamster	Mental Health Awareness month went well and was accepted. This committee is open to providing more social events.
Feasibility Study	Don Seamster	Has not met. Wanting to get with ACC to get feedback on how to disseminate the study.
Communication & Technology “Telling Our Story”	Brother Rob	Jaris and Rob have come together to develop a “Telling Our Story” testimonial form and will get with people PMOT is serving and folks in the office
Identifying Young Adult Organizations/Outreach	Monica Reyes	Met on June 12 th and was to focus on a - flyer/brochure to make it more appealing to young adults (what would make our current brochure different and/or better) - have a young adult group together after office hours. - Schedule 3 presentations (still discussing a date/time for presentations to Lifeworks, SAFE, Greater Mt Zion, ACC- working on survey and Sept. conference) - get data number of people currently between 18-30. - AMHC will be interviewed at the Substance Use Conference at ACC
Social Media Efforts	Shannon Carr	Social Media efforts have been connected with all other committees to support them with their goals. A form was developed to request social media support. Are reviewing age groups and how to cater to them. Social Media platforms have been separated to cater to the age group that each platform connects to.
Website	Shannon Carr	Jaris and Krystella are working with website designer and constantly changing things to be clearer and user friendly. Shannon appreciated the board members who have submitted their information for the site. They are currently working on uploading minutes and agendas from board meetings.

Marking	Simone Pollard	For the social event, we did not get the “t-shirt” design option done. We are trying to do something different and highlight our TAG LINE. Goal is to have this done by end of fiscal year
Fundraising	Simone Pollard	Wanted to do an event in a park to recognize people who donated to the event. Parks we looked at had a lot of barriers. We have tabled that event so we can find an indoor facility that does not have the barriers. We are still interested in getting the bulk mail-out done and door-to-door pamphlets out.
Federal Trademark	Clem Wigger	Trademark our logo first before our name. Clem is looking into a trademark attorney that works with nonprofits. He will look into Texas CBAR to support this. Cost: \$200-\$250. Clem said the name more so the logo means a lot. We want to protect our brand.